

IMPORTANT UPDATE: CORONAVIRUS COVID-19

Dear Valued Customer,

Sunset Flooring has continued to monitor the developments regarding Coronavirus, and we are committed to the health and safety of our colleagues and customers. It is important for you to know that our Company is fully enabled to support you during this challenging time; our employees are all hands on deck and will be on call for all of your flooring needs. We are not expecting any delivery suspensions or supply issues. If that should change, we will continue to be transparent and communicate with you promptly on continued developments and/or concerns. Many of our business continuity plans have already been implemented to ensure our ability to support your business throughout this unprecedented event.

EFFECTIVE IMMEDIATELY, SUNSET FLOORING HAS TAKEN THE FOLLOWING ACTIONS:

- We are working with our suppliers to ensure continuity of supply.
- We are monitoring information from the Centers for Disease Control and Prevention (CDC), Department of Homeland Security (DHS) and federal, state and local agencies.
- We are communicating regularly with our employees to keep them informed and to ensure their safety and that of our customers.
- We are adhering to the advice to practice "social distancing", so while our store is still open we are also offering a delivery service of samples and products to ensure the safety of our customers during this time while still helping them with all of their flooring and window covering needs.
- We are also ensuring that our store is as clean as possible by sanitizing several times a day.

WE ARE HERE FOR YOU AND RECOMMEND YOU TAKE THE BELOW ACTIONS:

- Please visit the CDCs website at <https://www.cdc.gov/coronavirus/2019-ncov/index.html> for updates on the Coronavirus.
- If you wish not to visit us in our store reach out to us via email at sunsetflooring12@gmail.com or via phone at (435) 688-1811
- Remember that we will make as many accommodations as we can to ensure your safety
- Check our website for updated information at www.sunsetflooring.net.

Thank you for being our valued customer and entrusting us to be your flooring and window covering provider. If you have any questions or concerns, our team is here for you. Please do not hesitate to go online at www.sunsetflooring.net or reach out to us at (435) 688-1811.

On behalf of our entire Sunset Flooring Family, we hope that you and your loved ones are staying healthy and safe.

Sincerely,
Your Sunset Flooring Service Team
(435) 668-1811

